



BOARD OF TRUSTEES MEETING

Monday, October 19, 2026, at 4:00 p.m.

Please silence cell phones and electronics.

Zoom Meeting is available as a courtesy for viewing purposes only.

MEETING INFORMATION

The public may dial in or download the Zoom meeting app to access the Board of Trustees meeting with the following credentials:

Meeting ID: 916 3176 7285

Phone: +1 929 205 6099

Password: 059138.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

WELCOME The purpose of this meeting is to conduct the business of Bath Township.

At the end of the meeting there will be time for citizen comments.

APPROVAL OF AGENDA

Fiscal Officer Laura Tuttle

Report / Recommendations

1. Recommendation to approve regular purchase orders 2026-01155 through 2026-01275 and payments in the amount of \$466,116.18.

Included in the payments are the following:

- \$21,900.00 to Compass Point for zoning resolution update (Zoning)
- \$30,500.00 to Alpine Heating for Fire Station 2 HVAC replacement work (Service)
- \$30,128.45 to Cistones Excavating Services for catch basin repair (Service)
- \$174,925.38 to Henderson Products for 5-ton dump body and equipment (Service)
- \$137,756.70 to Melway Paving for annual paving program work (Service)

Roll Call

2. Recommendation to approve meeting minutes for the September 8th and September 21st, 2026, Regular Trustee Meetings.
3. Recommendation to approve meeting minutes for the September 21st, 2026, Special Meeting.
4. Correspondence log is available for public view.

DEPARTMENT HEADS AND ADMINISTRATORS

Police Chief Vito Sinopoli

Report / Recommendations

1. Recommendation to accept the resignation of Part-Time Communication Specialist, Shelby Hetzel, effective November 2, 2026.

2. Resolution 2026-47 Sparks Goods Grant Roll Call

Fire Department presented by Vito Sinopoli

Report / Recommendations

Service Director Caine Collins

Report / Recommendations

1. Recommendation to accept the resignation of Full-Time Equipment Operator/Laborer Ryan Bracken effective October 27, 2026.
2. Recommendation to advertise for a Full-Time Equipment Operator/Laborer position. Applications will be accepted until November 6, 2026, at 4pm.

Parks Director Jeff France

Report / Recommendations

Planning Director / Zoning Inspector William Funk

Report / Recommendations

Administrator Vito Sinopoli

Report / Recommendations

1. Recommendation to approve the annual software contract with RecDesk for event and facility reservation and payment processing.

FUTURE TRUSTEE MEETINGS AND EVENTS

Water and Sewer District Board	October 19, 2026, 6pm	Trustee Conference Room
Board of Zoning Appeals	October 20, 2026, 7pm	Trustee Meeting Room
Comprehensive Plan Implementation Committee	October 26, 2026, 6pm	Trustee Meeting Room
Board of Trustees Meeting (bill pay only)	November 2, 2026, 9:30am	Trustee Meeting Room
Appearance Review Commission	November 2, 2026, 5:0pm	Trustee Meeting Room
Heritage Corridors of Bath	November 4, 2026, 4:30pm	Trustee Meeting Room
Zoning Commission	November 12, 2026, 6:00pm	Trustee Meeting Room
Board of Trustees Meeting	November 16, 2026, 4pm	Trustee Meeting Room
Water and Sewer District Board	November 16, 2026, 6pm	Trustee Conference Room
Board of Zoning Appeals	November 17, 2026, 7pm	Trustee Meeting Room
Park Board	November 19, 2026, 6pm	Trustee Meeting Room

*A full list of events and meetings is posted to www.bathtownship.org and updated weekly.

CITIZENS' COMMENTS

Citizens must be recognized by the President of the Board of Trustees prior to speaking.

Citizens will identify themselves by name and address.

Citizens' comments will be limited to 5 minutes each.

Citizens' comments must be addressed to the Board.

A citizen is called out of order twice. He or she will then be asked to leave.

THANK YOU FOR ATTENDING / ADJOURNMENT

Bath Township Check Register

Check Number	Check Date	Vendor Code	Vendor Name	Payment Type	Amount
0000001342	10/19/2026	02920	AMAZON CAPITAL SERVICES	ACH VENDOR PAY	\$706.96
0000001343	10/19/2026	02362	EQUIFAX INFORMATION SERVICES	ACH VENDOR PAY	\$49.64
0000001344	10/19/2026	01368	KIESLERS POLICE SUPPLY	ACH VENDOR PAY	\$2,061.45
0000001345	10/19/2026	01975	STAPLES BUSINESS ADVANTAGE	ACH VENDOR PAY	\$174.96
0000001346	10/19/2026	02361	THE SOURCE INDUSTRIES	ACH VENDOR PAY	\$2,972.16
0000001347	10/19/2026	01206	FRANCE, JEFFREY	ACH VENDOR PAY	\$72.87
0000001348	10/19/2026	02536	SHELLY MATERIALS INC	ACH VENDOR PAY	\$3,628.37
0000001349	10/19/2026	bergdorf, brent	BERGDORF, BRENT	ACH VENDOR PAY	\$196.60
0000001350	10/19/2026	charter communicati	CHARTER COMMUNICATION - INTERNE	ACH VENDOR PAY	\$1,613.89
0000001351	10/19/2026	00278	WESTERN RESERVE PSYCHOLOGICAL	ACH VENDOR PAY	\$3,000.00
0000001352	10/19/2026	00908	BROGAN, RICHARD	ACH VENDOR PAY	\$62.01
0000001353	10/19/2026	cintas corp #11	CINTAS CORPORATION NO 2	ACH VENDOR PAY	\$941.96
0000001354	10/19/2026	00745	CUYAHOGA LANDMARK INC	ACH VENDOR PAY	\$5,480.61
0000001355	10/19/2026	01144	TM & L ENTERPRISES LLC	ACH VENDOR PAY	\$1,383.90
0000001356	10/19/2026	02145	J.A.N. SERVICE INDUSTRIES INC	ACH VENDOR PAY	\$3,456.00
0000001357	10/19/2026	00960	LEPPO INC	ACH VENDOR PAY	\$337.38
0000001358	10/19/2026	00019	BARBERTON LAUNDRY AND CLEANING	ACH VENDOR PAY	\$116.59
0000001359	10/19/2026	01178	MAR-ZANE INC	ACH VENDOR PAY	\$851.96
0000001360	10/19/2026	01863	MASTHEAD HOLDINGS LLC	ACH VENDOR PAY	\$311.76
0000001361	10/19/2026	red wing	RED WING BUSINESS ADVANTAGE AC	ACH VENDOR PAY	\$400.00
0000001362	10/19/2026	00623	CLEMANS, NELSON & ASSOC INC	ACH VENDOR PAY	\$1,642.50
0000001363	10/19/2026	brackett, kasha	BRACKETT, KASHA	ACH VENDOR PAY	\$177.43
0000001364	10/19/2026	00468	WICHERT INSURANCE SERVICES INC	ACH VENDOR PAY	\$1,878.00
0000001365	10/19/2026	galley printing	GALLEY PRINTING COMPANY INC	ACH VENDOR PAY	\$783.00
0000001366	10/19/2026	02532	FIRE FORCE INC	ACH VENDOR PAY	\$540.82
0000001367	10/19/2026	people check	PEOPLE CHECK LLC	ACH VENDOR PAY	\$64.00
0000001368	10/19/2026	cornell, linda	CORNELL, LINDA	ACH VENDOR PAY	\$330.12
0000001369	10/19/2026	02376	I2C TECHNOLOGIES	ACH VENDOR PAY	\$639.50
0000001370	10/19/2026	esquire deposition	ESQUIRE DEPOSITION SOLUTIONS LLC	ACH VENDOR PAY	\$1,336.30
0000001371	10/19/2026	01404	NMJ TECHNOLOGY LLC	ACH VENDOR PAY	\$4,427.50
Grand Total:			Number Of Checks: 30		\$39,638.24

Bath Township Check Register

Check Number	Check Date	Vendor Code	Vendor Name	Payment Type	Amount
0000066509	10/19/2026	01551	AKRON UNIFORMS	Checks for 0001	\$1,376.78
0000066510	10/19/2026	akron's finest mulch	AKRON'S FINEST MULCH	Checks for 0001	\$570.00
0000066511	10/19/2026	02562	ALLIED CORP INC	Checks for 0001	\$3,095.40
0000066512	10/19/2026	alpine heating	ALPINE HEATING LTD	Checks for 0001	\$30,500.00
0000066513	10/19/2026	00490	ASAP DOOR COMPANY	Checks for 0001	\$787.00
0000066514	10/19/2026	911 Lease	AT&T	Checks for 0001	\$2,000.00
0000066515	10/19/2026	01344	AXON ENTERPRISE INC	Checks for 0001	\$3,244.50
0000066516	10/19/2026	01348	BIOMETRIC INFORMATION MANAGEME	Checks for 0001	\$2,450.00
0000066517	10/19/2026	compass point	COMPASS POINT PLANNING LLC	Checks for 0001	\$21,900.00
0000066518	10/19/2026	00118	BOUND TREE MEDICAL LLC	Checks for 0001	\$148.36
0000066519	10/19/2026	cistones	CISTONES EXCAVATING SERVICES LL	Checks for 0001	\$30,128.45
0000066520	10/19/2026	00236	GALLS INC	Checks for 0001	\$417.46
0000066521	10/19/2026	genuine parts compa	GENUINE PARTS COMPANY INC	Checks for 0001	\$316.73
0000066522	10/19/2026	the gutter boys	THE GUTTER BOYS COMPANY	Checks for 0001	\$3,150.00
0000066523	10/19/2026	00358	HENDERSON PRODUCTS INC.	Checks for 0001	\$147,925.38
0000066524	10/19/2026	01806	LOWES COMPANIES	Checks for 0001	\$2,679.70
0000066525	10/19/2026	01076	MELWAY PAVING	Checks for 0001	\$137,756.70
0000066526	10/19/2026	00111	MONTROSE FORD	Checks for 0001	\$1,204.44
0000066527	10/19/2026	03024	United Health Care	Checks for 0001	\$122.26
0000066528	10/19/2026	03024	Barbara Schwenzer	Checks for 0001	\$335.00
0000066529	10/19/2026	csm kenworth	OHIO KENWORTH LLC	Checks for 0001	\$582.73
0000066530	10/19/2026	00907	ORION SAFETY PRODUCTS	Checks for 0001	\$966.89
0000066531	10/19/2026	00731	POLY TECH ASSOC INC	Checks for 0001	\$429.00
0000066532	10/19/2026	prime time	PRIME TIME SPORTING GOODS	Checks for 0001	\$74.00
0000066533	10/19/2026	recdesk llc	RecDesk LLC	Checks for 0001	\$5,544.00
0000066534	10/19/2026	walsh commercial gr	ROCKSOLID SURFACES	Checks for 0001	\$1,481.96
0000066535	10/19/2026	00445	RUFENER HILLTOP FARMS	Checks for 0001	\$625.00
0000066536	10/19/2026	RUMPKE WASTE &	RUMPKE OF NORTHERN OHIO INC	Checks for 0001	\$78.20
0000066537	10/19/2026	02003	STARK STATE COLLEGE	Checks for 0001	\$4,639.68
0000066538	10/19/2026	Division of Industrial	STATE OF OHIO	Checks for 0001	\$676.50
0000066539	10/19/2026	02139	STERICYCLE INC	Checks for 0001	\$55.16
0000066540	10/19/2026	d.o.s.s.s.	SUMMIT COUNTY D.O.S.S.S.	Checks for 0001	\$310.97
0000066541	10/19/2026	02718	SUTPHEN CORPORATION	Checks for 0001	\$2,240.78
0000066542	10/19/2026	transunion	TRANSUNION RISK & ALTERNATIVE DA	Checks for 0001	\$103.00
0000066543	10/19/2026	treasurer state of ohi	TREASURER STATE OF OHIO	Checks for 0001	\$46.00
0000066544	10/19/2026	trotta's	TROTTA'S POWER WASHING INC	Checks for 0001	\$3,310.00
0000066545	10/19/2026	01420	UNITED RENTALS	Checks for 0001	\$120.00
0000066546	10/19/2026	03041	ZOLLINGER SAND & GRAVEL	Checks for 0001	\$126.00
Grand Total:			Number Of Checks: 38		\$411,518.03

Bath Township

Check Register

Check Number	Check Date	Vendor Code	Vendor Name	Payment Type	Amount
0000001162	10/19/2026	00015	OHIO EDISON	EFT for 0001-TRUST	\$10,667.10
0000001163	10/19/2026	00166	ENBRIDGE GAS OHIO	EFT for 0001-TRUST	\$612.79
0000001164	10/19/2026	00718	HUNTINGTON MASTERCARD	EFT for 0001-TRUST	\$3,680.02
Grand Total:			Number Of Checks: 3		\$14,959.91

**TH TOWNSHIP BOARD OF TRUSTEES
CORRESPONDENCE LOG**

DATE	RECEIVED FROM	SUBJECT MATTER	REFERRED TO:
10.12.26	Linda Van Fossen	Fall Into Nature	Trustee Goodrich
10.16.26	Kaitlyn Misheff	Formal Request for Noise Impact Assessment and Barrier Review – I-77 Expansion, Bath Township	Township Trustees
10.19.26	Kaitlyn Misheff	I-77 Expansion, Bath Township	Township Trustees

Chief of Police Report
October 19, 2026

Recommendations:

Resolution 2026-47 to apply for the Sparks Goods Grant of \$250, which will be applied to Fund 663. These funds will be used for community engagement events.

Accept the resignation of part-time Communication Specialist, Shelby Hetzel, effective November 2, 2026.

BATH TOWNSHIP BOARD OF TRUSTEES
BE IT HEREBY KNOWN BY ALL THOSE PRESENT THAT ON THE 19th DAY OF OCTOBER 2026, THE BATH TOWNSHIP BOARD OF TRUSTEES MET IN REGULAR SESSION, COMMENCING AT 4:00 P.M. IN THE TRUSTEE MEETING ROOM, 3864 WEST BATH ROAD, BATH TOWNSHIP, SUMMIT COUNTY, STATE OF OHIO.

_____ presented the following Resolution and moved its adoption:

RESOLUTION 2026-47
A RESOLUTION AUTHORIZING THE APPLICATION TO
THE SPARK GOOD LOCAL GRANT

WHEREAS, Spark Good, is a for-profit organization that established a grant program to support law enforcement and youth incentives, and;

WHEREAS, The Spark Good Local Grant Program offers law enforcement agencies the opportunity to apply for grants up to \$250.00 to support eligible youth incentive programs and community events; and,

WHEREAS, If the grant is awarded, the Bath Township Police Department intends to use grant funds for the purpose of youth incentive programs and community events; and,

WHEREAS, the Bath Township Board of Trustees desire financial assistance to provide support for youth incentive and community events as approved through the reimbursement grant.

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees:

- 1. Approves the filing of an application to the Spark Good Local Grant.
- 2. That Administrative Assistant Sue Bartlett is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible funding assistance.
- 3. That Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program to be reimbursed.

FURTHER, that the Fiscal Officer be directed to use Special Revenue Fund 663 if the grant is awarded and to amend the 2026 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

Second by _____; discussion and roll called:

Mrs. Troike,
Mr. Gaffney,
Mrs. Goodrich, **ABSENT**

Resolution

Laura Tuttle
Fiscal Officer

Sharon A. Troike, President
Bath Township Board of Trustees

Sean F. Gaffney, Vice President
Bath Township Board of Trustees

Date: October 19, 2026

Absent

Elaina E. Goodrich, Trustee
Bath Township Board of Trustees

This Resolution is a true and correct excerpt from the Minutes of the Board of Township Trustees and is recorded in the Bath Township Board of Trustees’ *Record of Proceedings* dated October 19, 2026.

October 19, 2026

To: Bath Township Trustees – Sean Gaffney, Elaina Goodrich, and Sharon Troike
Fiscal Officer – Laura Tuttle
Bath Administrator - Vito Sinopoli

Fire Department

John Rodriguez, Fire Chief

Recommendations:

No recommendations at this time.

SERVICE DIRECTOR Caine Collins

AGENDA FOR THE 10.19.26 TRUSTEE MEETING

Buildings and Grounds:

No new business to report.

Roads:

No new business to report.

Cemeteries:

No new business to report.

Recommendations by the Service Director:

1. Recommendation to accept the resignation of Full-Time Equipment Operator/Laborer Ryan Bracken effective October 27, 2026.
2. Recommendation to advertise for a Full-Time Equipment Operator/Laborer position. Applications will be accepted until November 6, 2026, at 4pm.

Dear Caine,

Please accept this letter as my formal two weeks' notice on this day 10/13/2026. I will resign from my role as laborer/operator at Bath Township Service Department on 10/26/2026 at the end of the work day.

Thank you for giving me this opportunity. I have learned and gained a lot of experience over the past 8 years that will help me in the future.

Thank you,

A handwritten signature in blue ink, appearing to read "Ryan Bracken", written in a cursive style.

Ryan Bracken

BATH PARKS DIRECTOR Jeff France

AGENDA FOR THE TRUSTEE MEETING 10.19.2026

General Park Information:

No new business to report.

Bath Baseball Park:

No new business to report.

Bath Community Park:

No new business to report.

Bath Hill Park:

No new business to report.

Bath Nature Preserve:

No new business to report.

North Fork Preserve of Bath:

No new business to report.

Recommendations:

No recommendations at this time.



To: Board of Trustees

From: Vito F. Sinopoli, Township Administrator

Date: October 19, 2026

Re: Administrator's Report – 10/19/26

REPORT:

RECOMMENDATIONS:

1. Recommendation to approve the annual software contract with RecDesk for event and facility reservation and payment processing.